

# 9<sup>th</sup> Annual Child Trauma Conference - 10-11 June 2017

## ABSTRACT SUBMISSION GUIDELINES

You are invited to submit an abstract for consideration by the Scientific Programme Committee for participation at the 9<sup>th</sup> Annual Child Trauma Conference Programme. The conference is scheduled to take place at ICC Durban, Kwa Zulu Natal from **10 - 11 June 2017**. The theme of the conference is *“Little voices count”*

Abstracts will be reviewed according to the following tracks:

**Track 1: The many faces of childhood trauma, abuse and neglect in Southern Africa**

**Track 2: Children affected by HIV/AIDS in Southern Africa**

**Track 3: Sexual abuse of children in Southern Africa**

**Abstracts can only be submitted electronically through the 9<sup>th</sup> Annual Child Trauma Conference website. Abstracts submitted to the Conference Secretariat directly through any other means will not be accepted for review. Please draft your abstract according to the headings listed below in no more than 300 words in total. You may draft your abstract in text format only using a word processing software i.e. MS Word and then copy and paste the text in the abstract submission box. Note that no graphic images, tables, graphs or columns should be submitted with your abstract.**

**Deadline for abstract Submission: 31 March 2017**

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### Guidelines for abstract submissions

The on-line abstract submission system is user friendly. You will be guided through the submission process. Please follow the instructions as shown on the webpage. The submitted abstract should contain the following information:

1. Background and Objectives
2. Method
3. Results
4. Conclusion

### Abstract Submission Information

TIP: Draft your abstract in text format in MS Word or a similar programme according to the fields described in Step 3 below. Please only use Arial plain font in 10 point. Save it as a document once you are sure the content is ready for submission as an abstract. Copy and paste the text from this document into the field provided under Step 2 of the submission process.

## Step 1: Abstract Details

You will be required to complete the following fields:

Track

Submission type

Was the same or similar talk given in SA or abroad?

Declaration of conflict of interest

Association with trade firm; stock, consultant etc.

Abstract title

Authors

Author's Mobile Number

Author's Work Number

Short bio of author

E-mail address for nominated author (for reader queries and correspondence)

Abstract Text as per the guidelines below

## Step 2: Submission of Abstract Content

**Abstracts that report research findings should contain the following concise statements:**

Background: The description of the problem or the hypothesis, the study objectives

Methods: Study methods used or approaches taken

Results: Specific results in summarized form

Conclusions: Statement about the main outcomes.

**Abstracts for reporting on strategies / projects should contain the following concise statements:**

Back ground: Short statement summarizing the issue(s) addressed by the abstract

Methods A brief description of the project, experience, program, or research

Results: A brief description of the results or lessons learned

Conclusions: A brief statement of next steps / recommendation

*The following fields will need to be completed under their respective headings:*

Abstract Information

Abstract Title

Has the material presented in this abstract been published previously?

Preferred presentation: (poster or oral presentation)

Preferred track

Project Scalability: To scale the described project/activity described to a district /regional/national level, what are the requirements? (New or amended policies, operations, human resources, and financial implications)

Combined text in these fields should not exceed 300 words.

Abstracts can only be submitted in text format – no images or graphs should be included.

## Step 3: Verification of information provided in steps 1 – 2.

All the details that have been provided in the abstract submission process will be presented for verification.